

Berwickshire Association for Voluntary Service

CONFIDENTIAL

APPLICATION FOR EMPLOYMENT

Position applied for: **Community Transport Services Manager**

PERSONAL DETAILS

Forename:	Surname:	
Address:		
Postcode:		
Telephone No:	Home:	Mobile:
Email address:		
Place of Birth:		Nationality:
Full clean driving license	Yes: <input type="checkbox"/>	No: <input type="checkbox"/> Penalty points to be disclosed on separate sheet

GENERAL

Have you ever been convicted of a criminal offence?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Details of any conviction(s) to be disclosed on a separate sheet.		

EDUCATION & TRAINING

Dates	School, College, University

EMPLOYMENT HISTORY

Name & address of employer	Job title & nature of duties	From:	To:	Reason for leaving

SUPPORTING INFORMATION

It is important that you provide evidence in this section of how you would carry out the main tasks and duties set out in the job description, relating your supporting information to area as appropriate. It is only information contained in this application which will decide whether you are short listed for interview.

In particular we want to know what skills and experience you will bring in three specific areas:

- 1. Supporting the existing Berwickshire Wheels and Flow Centre service delivery.*
- 2. Managing and developing the existing partnership arrangements.*
- 3. Introducing a Borders wide Community Transport Service.*

Please supply the details of two referees:

Name:
Address:

Name:
Address:

Telephone:
Email:

Telephone:
Email:

Please return the completed form to:

**BAVS
55 Newtown Street
Duns
TD113AU**

Email allister.hart@bavs.org.uk