

## BERWICKSHIRE ASSOCIATION FOR VOLUNTARY SERVICE

# BAVSASSIST SCHEME

### INFORMATION NOTE

The **BAVSASSIST** Scheme is a discretionary grant scheme designed to support local small-scale projects to improve the quality of life in the communities of Berwickshire. The scheme is supported only by BAVS.

#### **Who can apply?**

Applications for financial assistance from the **BAVSASSIST** can only be made by properly constituted <sup>1</sup> community based groups with bank accounts in the Berwickshire Area which meet the general conditions of this scheme (see below). They must be able to demonstrate wide community support for their project. Businesses and individuals are not eligible to apply.

#### **What is available?**

The maximum grant available from **BAVSASSIST** would normally be £1000.

#### **What is eligible?**

Applications for small scale community projects that can demonstrate economic and social or environmental benefits to local communities will be considered. All projects must be realistic and achievable, and able to be completed within 12 months of award date. As a general rule the award will not be made to projects where spending has taken place, or has been committed before the approval of a grant.

Eligible activities include:

1. Development of innovative community facilities.
2. Capital projects/part costs/purchase of equipment
3. Community transport projects (excludes community safety initiatives)
4. Environmental sustainability projects, such as recycling, composting and energy efficiency initiatives.

If your project is very different to those listed, please contact BAVS.

#### **How can we apply?**

Application forms and guidance notes are available from the BAVS office. Communities and groups wishing to apply for a grant should discuss their idea with a member of BAVS staff before making an application. Assistance with developing the project idea and within completion of the application form will be given. Completed forms should be returned to the BAVS office.

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<sup>1</sup> BAVS staff can advise on constitution

### **What is the assessment process?**

It is intended that project applications will be assessed and approved within 4 weeks of their submission to the BAVS office. Every application will be assessed using scoring system that takes into account the level of community support, value for money, economic and environmental impact, and benefits to the community.

### **General Conditions**

1. The awards are discretionary. The scheme can offer awards of up to £1000. No more than one award for a 3 year period.
2. All awards will be conditional on all relevant statutory consents being obtained. (This would include planning consents, building warrants etc).
3. At least 2 competitive quotations must be obtained for single items of £1000.
4. Work must not commence before confirmation by written agreement of the award offer.
5. Awards are not available for work already started or completed.
6. This does not constitute a legal offer. Once a project has been approved, a formal offer letter will be issued.
7. Up to date financial information on the group applying for funding.

Enquiries about the **BAVSA SSIST** should be made to:

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Berwickshire Association for Voluntary Service  
Platform One, Station Road  
Duns  
Berwickshire, TD11 3HS  
☎ 01361 883 137: email [tony.fowler@bavs.org.uk](mailto:tony.fowler@bavs.org.uk)